



The Musical Museum

Annual General Meeting

Date: Sunday 18 February 2024 in the Music Hub, Musical Museum, 399 High Street, Brentford
TW8 ODU at 14:00

AGENDA

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| 1 | Welcome : Steve Barrett-White – Chair, Operations & Commercial Development Director | Steve Barrett-White |
| 2 | Apologies Ian Kirby, Steve Robson, Michael Ryder, Richard H Rapson, Christopher Powell, Joanne Powell, Anne-Marie Rahme, Edward Fitzpatrick | |
| 3 | Receive the Minutes from 24 February 2023 | |
| 4 | To receive the Annual Report and Independently Examined Accounts to 31 March 2023 | Joseph Bourke |
| 5 | To Approve and adopt the Annual Report and Independently Examined Accounts to 31 March 2023 | Joseph Bourke/ Steve Barrett-White |
| 6 | Re appointment of Independent Examiner of Accounts: Mohammad Sohail Zafar Re-Appointment of Bourke Accountants: Joseph Bourke | Steve Barrett-White |
| 7 | Any Other Business | Steve Barrett-White |

Musical Museum ('MM')
AGM for the Financial Year ending 31 March 2023
Sunday 18 February 2024 at 1400 hrs
Location: The Music Hub at the Musical Museum
 General Details from Agenda
 Chairman: Steve Barrett-White

| Item | Title | Details |
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| 1 | Welcome | The Chairman welcome everyone to the MM once again and noting with pleasure a really good attendance and being in person was really so much better. |
| 2 | Apologies Those in Attendance | Apologies had been received from: Ian Kirby Steve Robson Michael Ryder Richard Rapson John Hudson Richard Cole Michel Broadway Mike Boyd Mike Wood David Blackburn Christine Cookson Alan Cookson David Goddard Joan Salve Malcom Brown Phyllis van der Esch Marc Boisselle Edward Fitzpatrick Adrian Church Simon Hill Liam Doyle Hilary Phillips Joe Bourke Chris Powell Joanne Powell Anne-Marie Rahme Joyce Tang Members of the Board: Steve Barrett-White (Chair) Marcus Harborne (Vice Chair) |
| 3 | Receive Minutes from 24/02/23 | Copies of the Minutes from 24/02/2023 had ben circulated and were received and put to the Meeting as being a true record Phil Forty proposed and Mike Wood seconded and All agreed. |
| 4 | To receive the Annual Report and Independently Examined Accounts up to 31 March 2023 | The Chairman gave details of the financial position for the past year, mentioning the deficit of £135,200 for the year ending 31 March 2023 down from £142,313 for the previous year which showed that turnover had increased, costs had been trimmed to give a better result than anticipated. The monthly deficit runs around £10K per month on average and although the Crown-funding Appeal has reach £30K within 6 weeks of it's launch, the museum still runs at a loss. Policies are firmly in place to reduce this deficit still further with current trade levels picking up well, with a prosing Christmas Season ahead but Reserves ae in place of £120000 which gives a certain amount of comfort and with a good summer expected in front of us, our monthly deficit could reduce significantly. A Statement of Financial Activities up to the end of January 2024 was distributed for ease of reference. |
| 5 | To approve and adopt the Statement of Accounts section to 31 March 2023 | After some discussion, this was proposed by Marc Boisselle, Seconded by David Goddard and All greed. |
| 6 | To Elect New Directors/Trustees: No New Directors/Trustees to appoint | There were no Directors retiring by rotation. Joe Bourke of Bourke Accountants LLB has been seconded to the Board since January 2023 and the Chair proposed that he should now be ratified as a Director of the Musical Museum. This was Proposed by Adrian Church and Seconded by Phyllis van der Ersch |
| 7 | To Re-elect the Independent Examiner of Accounts | The Re-appointment of Mohammad Sohail Zafar as Independent Examiner of the Accounts was proposed by Marc Boisselle and Seconded by David Goddard and All agreed. |
| 8 | Re-appointment of Bourke Accountants | The Re-appointment of Bourke Accountants LLP was put the Members and unanimously agreed. |

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| <p>9</p> | <p>Any Other Business</p> | <ol style="list-style-type: none"> 1 The Chairman wished to record his thanks to Ginette Kentish and Noeleen O’Gorman for their combined efforts to help the museum through the transition stage from paid employment to being a volunteer run organisation together with their combined skills of keeping the place running through difficult financial times. 2 He further added that the Appeal now t £30K is no mean achievement to date and this certainly gives hope for the future, albeit a ‘long road ahead’ to reach a break-even point. But this is achievable he believed in the long run. 3 To the question ‘When does the MM get Gift Aid benefit’ he replied that the business receives it immediately it is pledged. 4 Richard Cole asked what happens to the instruments should the MM have to close it’s doors? With agreement of those who give items if they are still alive, to give to other museums and to sell. Otherwise, items would be returned to the original donor where possible. 5 Richard Cole said that he would send a list of the items that he owns for which the Chairman thanked him. JB added that certain items are Heritage Assets and that the Council would have to deal with these. 6 To a general question on levels of business, the Chair said that concerts in general was not so buoyant but conversely, silent movies were doing well. He added that plenty was going on with tea dances still as popular, Key Bridge Kinema and other ideas are taking place and beginning to bear fruit, he felt that the MM could become a ‘must-go’ venue but it does take time. 7 Richard Cole again reminded everyone that he had heard that the Tour Guides were not demonstrating the instruments properly and weren’t always getting the facts right. And while at it, Membership for Michael Ryder (MJR) should be upgraded to a status befitting his past status. 8 JB reminded everyone that Membership Reminders would be sent out at the beginning of April 2024, payable within 6 months and that a Membership upgrade is under consideration, noting MJR’s position. |
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There being no further business, the Chairman closed the Meeting at 1445 hrs.

Marcus Harborne

17 March 2024

Minutes Secretary

NOTE for 2025 – Statement of Financial Activities and Chairman’s Report to 31 January 2024 needs to be scanned and placed in here!!